



**TO:** CIMRO Personnel  
Committee Members  
Physician Reviewers/Consultants  
Board of Directors  
Independent Contractors

**FROM:** Barry Slotky, MD  
Chair, Board of Directors

**RE:           **Reminder Notice****  
****CIMRO Confidentiality Requirements****

The CIMRO Board of Directors has mandated an annual reminder notice of confidentiality requirements in order to emphasize the confidential nature of the services provided by CIMRO.

A Certification and Acceptance statement signed by you is on file at the CIMRO office regarding your review and acceptance of CIMRO's Confidentiality Policy and awareness of your responsibilities related to maintaining strict confidentiality of all Medicare, Medicaid, and Private Review data and information.

This notice serves as a reminder that the Certification and Acceptance statement you previously signed remains in full force and effect. If you are involved in review activities, you are bound by CIMRO's confidentiality policy, related Federal Regulations (HIPAA, 42 CFR 476 – Utilization and Quality Control Review, 42 CFR 480 – Acquisition, Protection, and Disclosure of Quality Improvement Organization Information), and State-specific confidentiality regulations, when applicable. You have acknowledged that no non-confidential, de-identified data resulting from activity funded by CIMRO may be published without the prior written consent of CIMRO and compliance with the above referenced regulations. You have also acknowledged responsibilities to maintain strict confidentiality of CIMRO's proprietary information, computer and review programs and technologies, and potential legal liabilities and penalties resulting from a breach in confidentiality.

Please understand that you are conclusively deemed to have ratified your certification and acceptance unless, within ten business days of the date hereof, you withdraw that certification and acceptance by written notice received by CIMRO within that ten day period.

If you are unable to locate your copy of CIMRO's Confidentiality Policy and would like another copy to review, please call CIMRO at 1.800.635.9407.